

NOTICE OF INTENT TRANSMITTAL MEMORANDUM FORMAT

Environmental Protection Agency
(Appropriate office)

(Date)

(Address, City, State, Zip Code)

To All Interested Government Agencies and Public Groups

Gentlemen:

In accordance with the guidelines for the preparation of environmental impact statements, attached is a notice of intent to prepare such a statement for the proposed Agency action specified below:

(Official Project Name)

(City, State)

(Impact Statement #)

If your organization needs additional information or wishes to participate in the preparation of the draft environmental impact statement, please advise the appropriate office, city, State).

Very truly yours,

(Appropriate EPA Official)

(List Federal, State, and local
agencies to be solicited for comment.)

(List public action groups)

NOTICE OF INTENT - ENVIRONMENTAL PROTECTION AGENCY

1. Project Location

City _____ State _____
County _____ District(s) (if applicable) _____

2. Estimated Projected Cost

Federal Share

Contract _____ Grant _____ Other _____

Applicant Share (if any) (Name) _____ \$ _____

Other (specify) _____ \$ _____

Total \$ _____

3. Period Covered by Project

Beginning date _____
(original date if project covers more than one year)

Length of time (weeks, months, or years) _____

Approximate ending date _____

4. Estimated Application Filing Date _____

NOTICE TO THE PUBLIC
FROM THE ENVIRONMENTAL PROTECTION AGENCY

This announcement is to inform the public that the Environmental Protection Agency, (originating office, address) (will prepare, will not prepare, has prepared) a (draft, final) environmental impact statement on the following project: (Official Project Name)

(City, State)

This notice is to implement the Agency's policy to inform the public of environmental actions it is taking to the maximum possible extent.

Exhibit 3

NEGATIVE DECLARATION FORMAT

Environmental Protection Agency
(Appropriate Office)
(Address, City, State, Zip Code)

(Date)

To All Interested Government Agencies and Public Groups

Gentlemen:

In accord with the guidelines for the preparation of environmental impact statements, an environmental assessment has been performed on the proposed Agency action below:

(Official Project Name)

(City, State)

The assessment process did not indicate a significant environmental impact from the proposed action. Consequently, an environmental impact statement will not be prepared.

An environmental impact appraisal, which summarizes the assessment and the reasons why a statement is not required, is on file at the above office and will be available for public scrutiny upon request.

Sincerely,

(Appropriate EPA Official)

ENVIRONMENTAL IMPACT APPRAISAL FORMAT

A. Identify Project

Name of Applicant

Address:

Project Number (if assigned):

Location of Project

B. Summarize Assessment

1. Brief description of project:
2. Probable impact of the project on environment:
3. Any probable adverse environmental effects which cannot be avoided:
4. Alternatives considered with evaluation of each:
5. Relationship between local short-term uses of environment and maintenance and enhancement of long-term productivity:
6. Any irreversible and irretrievable commitment of resources:
7. Public objections to project, if any, and their resolution:
8. Agencies consulted about the project:
State representative's name:
Local representative's name:
Other:

C. Reasons for Concluding there will be no Significant Impacts

Discuss topics 2, 3, 5, 6, and 7 above and how the alternative (topic 4) selected will avoid any major public objections or significant impacts, thereby making an impact statement unnecessary.

(Signature of responsible official)

(date)

COVER SHEET FORMAT

(Draft, Final)

Environmental Impact Statement

(Describe title such as name of project or plan)

Prepared by

(Responsible Agency Office)

Approved by

(Responsible Agency official)

(Date)

(Check one) () Draft () Final

Environmental Statement.

Name of Responsible Federal Agency (with name of operating division where appropriate).

1. Name of action. (Check one)

Administrative action. () Legislative action. ()

2. Brief description of action indicating what States (and counties) particularly affected.

3. Summary of environmental impact and adverse environmental effects.

4. List alternatives considered.

5. a. (For draft statements) List all Federal, State, and local agencies from which comments have been requested.

b. (For final statements) List all Federal, State, and local agencies and other sources from which written comments have been received.

6. Dates draft statement and final statement made available to Council on Environmental Quality and public.